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Accessibility Services Application Procedures

Every student who wishes to receive accommodations must self-identify with the Accessibility Services Office (ASO). Please continue to read the Accessibility Services Application Procedures followed by the <u>PCC Accessibility Services Documentation Guidelines</u>. Then, download the following forms and return to (ASO) in Student Development (Building E).

- <u>Self-Identification Form</u>
- Disability Identification Form
- Request for Accommodations Form
- <u>Acknowledgement Receipt of PCC Accessibility Services Documentation Guidelines Form</u>
- <u>Consent for Release of Confidential Information Form</u>

These forms must be completed and submitted along with documentation from a professional in the field that corresponds with the student's disability. This documentation must describe and verify the disability and suggest what accommodations might be helpful.

Once completed forms and disability documentation have been received by The Accessibility Services Office, they will be reviewed, and the student will be notified if the accommodations have been granted.

Accommodations are valid for one semester and must be renewed by the request from the student each semester he/she is a student at PCC. Accommodations are not retroactive, so it is important to have them implemented at the beginning of the semester.

For questions about the registration process, please contact:

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