

2.21 Safety Personnel

Last Revised: June 2023

Policy: Piedmont Community College (PCC) utilizes safety personnel and law enforcement officers who have general responsibility for safety issues on college properties.

Purpose/Definitions:

Purpose

The purpose of this policy is to ensure a safe environment for students, staff, faculty, and visitors while on college property.

Definitions

N/A

Approval Authority/Monitoring Authority: Piedmont Community College's Board of Trustees has approval authority for this policy. The Vice President, Administrative Services/CFO has monitoring authority for this policy.

Procedure:

Section 1: College Safety Personnel and On-Campus Assistance by Law Enforcement Officers

- 1.1. Under the general direction and supervision of the Director, College Safety, college safety personnel ensure the safety and protection of students, staff, faculty, and visitors.
- 1.2. Safety personnel
 - 1.2.1. respond to calls for service and related work as assigned.
 - 1.2.2. perform duties related to maintaining the safety and security of facilities, grounds, materials, and equipment.
 - 1.2.2.1. All safety personnel must maintain a visible presence on campus.

- 1.2.3. enforce college policy and local, state, and federal law, but they do not have arrest authority.
- 1.2.4. may request assistance and support from appropriate public safety agencies in case of emergencies or other safety-related needs.
- 1.3. The College contracts with law enforcement officers to support the College's safety personnel and to provide additional assistance in ensuring a safe environment.

Section 2: Incident Reporting Responsibilities

- 2.1. Persons with information about an incident involving or occurring on college property, whether as a victim, a witness, or otherwise, are encouraged to report promptly such information consistent with the reporting provisions contained in the Safety Plan.
- 2.2. The College Safety Department will maintain a daily incident log to record by campus location any incident occurring on college property, on a non-campus building or property, or on public property within the campus, by the date the incident was reported.
 - 2.2.1. The log will include the nature, date, time and general location of the incident and the disposition of the complaint, if known.
 - 2.2.2. For requests of information related to the incident log, see PCC Policy 8.13 Public Information Requests.

Legal Citation: [N.C.G.S. 115D-20\(7\)](#)

History: Effective October 2001; Revised January 2011, August 2021, June 2023

Cross-references PCC Policy 8.13 Public Information Requests.