



Institutional Effectiveness Committee Meeting Minutes

December 1, 2021

3:30 – 4:30

Zoom / Room D120

Attendees

Dr. Michele Mathis (chair), Lisa Palmer, Lisa Cooley, Dr. Barbara Buchanan, Dr. Don Miller, Dr. Shelly Stone-Moye, Emily Buchanan, Beverly Murphy, Dr. David Townsend, Hillary White, Hunter Ashworth, Kathy Oakley, Laurie Clayton, Rosalind Cross, Jackson Bradsher

Welcome

Motion

Approve meeting minutes from 10/28/21 - A motion was made by Lisa Cooley and seconded by Jackson Bradsher, the minutes were approved by the committee unanimously.

Approve 2021-22 IE Plan - A motion was made by Beth Townsend and seconded by Kathy Oakley. Rosalind Cross had a question about adding the new logo and made two edit suggestions; P4 to change 'that that' to 'that the' at the end of the last sentence before the table and P10 Objective 3 remove the word 'frame' after the period. Beth noted that the current logo is the standard for the College and there will be an additional logo revealed in January 2022. The Plan was approved by the committee unanimously with the edits.

Reaffirmation update

Currently connecting evidence documents to narratives that have been written.

Ten narratives still need to be written and fifty or so narratives need supporting documents.

Policy Review is mostly done. There are two policies remaining, Infection Disease and Freedom of Information Act.

The complete Compliance Certification Report will go to the consultant before the Christmas Break, Dr. Senegal and Dr. Mathis will review the document once returned and it goes to SACSCOC in March 2022.

Information Item

The ORIE SAR was sent out to the committee today for review. Please send any edits by email before the Christmas Break to Dr. Mathis or Lisa Palmer so we can finalize the report in early Spring 2022.

New Business - None

Adjournment

Meeting adjourned at 3:48 pm

As recorded by Lisa Palmer