



Institutional Effectiveness Committee Meeting Minutes

October 28, 2021

2:00 – 3:30

Zoom / Room C 113

Attendees

Michele Mathis (chair), Dr. Pamela Senegal, Lisa Palmer, Lisa Cooley, Dr. Barbara Buchanan, Dr. Don Miller, Dr. Shelly Stone-Moye, Emily Buchanan, Beverly Murphy, Tina Lawrence, Dr. David Townsend, Hillary White, Hunter Ashworth, Kathy Oakley, Laurie Clayton, Rosalind Cross, Jonathan Bradsher

Welcome all / welcome new members

Motion

Approve meeting minutes from 6/10/21 - A motion was made by Dr. David Townsend and seconded by Beverly Murphy, the minutes were approved by the committee unanimously.

Reaffirmation update

Policy Updates – 75% of policies have been reviewed, updated and posted. The BOT meets Tuesday and will approve 44 policies and puts us at 96% complete.

Two or three policies still need updates and EC approval.

Compliance Certification – reaffirmation document when complete this will be a 400 – 500 page document with contributions from all areas of the college. The compliance report consists of sixty-seven narratives and 79% of those have been started. Thirty-four narratives have been written and need evidence documents for completion. One narrative has been completed.

Compliance Certification 2022 timeline:

- January - Final edits to the compliance document
- February - Compliance Report to SACSCOC
- May 23-24 - SACSCOC VP Advisory meeting to address any concerns
- October 17-20 - SACSCOC On-site Team will be on campus or virtual (no vacation during this time)

Review and approve 20-21 IE Plan

Currently the IE Plan is approved at the end of the academic year, which does not allow for changes if needed. There was discussion and a decision made to change this approval to the beginning of the academic year. **Motion** was made by Dr. Barbara Buchanan and seconded by Dr. David Townsend, for the IE Plan new approval process, the committee agreed unanimously.



The 2020-21 IE Plan will include the old SP information and employee counts once received from personnel. **Motion** was made by Kathy Oakley and seconded by Jackson Bradsher to approve the content of the plan.

Performance Measures – review of data shows the trend of college performance over five year. We strive to always be above the base line and constantly make gains. This information can be found in the student handbook, ORIE web page and the IE Plan.

SP - Year 1 Implementation

There was concern expressed about Strand 4, Goal 2, which deals with community conversations, awareness, and experiences around topics of diversity, equity, justice, inclusion, cultural, and global issues. In order to capture this data the community needs to be involved. The Civil Discourse meeting will be used to collect this data in a strategic manner and have a pre-determined group of participants instead of opening the forum to everyone at once. This will help reset the way conversations are happening in our communities that impact the College.

The 2021-22 IE Plan will be approved at the next IEC meeting. Dr. David Townsend requested an edit be made to SLO's in the document, removing the apostrophe.

The 2022-23 IE Plan will be presented at the end of Spring 2022. The newest Performance Measure Report will be made available to community colleges during the summer and the IE Plan will be updated at that time. There will be an email vote during the summer or an August vote to approve this IE Plan.

ORIE SWOT Analysis and Recommendations

An overview of the current SWOT and Recommendations was reviewed with the IEC. The Committee offered additional input for Opportunities, Weaknesses, Threats and one addition to Recommendations concerning a reporting calendar for events ORIE would assist with on a reoccurring basis.

New Business - None

Adjournment

Meeting adjourned at 3:08 pm

As recorded by Lisa Palmer