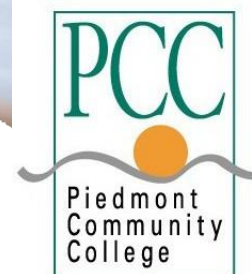


PROFESSIONAL MEDICAL CODING AND BILLING WITH ICD-10 LEARNING OBJECTIVES - **PART I**



CURRICULUM LEARNING OBJECTIVES

The Piedmont Community College Medical Coding and Billing curriculum was developed by credentialed coding experts with decades of experience working in and teaching medical coding. This ensures you gain the skills you need to earn industry credentials and start working after graduation. With Piedmont Community College's affordable tuition prices, you get a quality online education with one-on-one support by phone, email and chat every step of the way. The learning objectives outlined below provide a map for what you will be able to do as you complete each module.

PROGRAM ORIENTATION (1 hour)

- Identify the elements, expectations, and requirements of the program.
- Navigate the program using the pages, menus, and buttons provided.
- Use the program tools, including the study planner, gradebook, and completion report as well as be able to contact Piedmont Community College and instructors using various communication tools, including phone, email, forums, chat rooms, and social media.
- Identify program-specific resources, and other available coding resources and software, as well as be able to order coding books with an understanding of yearly coding update schedule.

MEDICAL TERMINOLOGY (35 hours)

- Spell, define, and pronounce medical terms.
- Engage in supplemental online and/or CD tools to enhance learning.
- Discuss concepts of building medical words using root/suffix/prefix.
- Define common medical terms of major disease processes.
- Identify common diagnostic procedures.
- Discuss common laboratory tests.
- Define common abbreviations.

ANATOMY AND PHYSIOLOGY BLOCK I (35 hours)

- Identify and describe the basic structure, organization, and functions of human body systems.
- Identify anatomical structures of the body using anatomical orientation tools such as labels and assessment.
- Locate and utilize anatomical plates or diagrams to enhance learning experience.

ANATOMY AND PHYSIOLOGY BLOCK II (40 hours)

- Identify common disease processes by human body system.
- Discuss causes of common disease.
- Define common disease diagnoses, symptoms, and treatments for disease processes.
- Identify common symptoms of disease processes important for coders.

REIMBURSEMENT AND INSURANCE (25hour)

- Define commercial, managed care, and federal insurance plans.
- Identify various compliance strategies and reporting.
- Define and list payment methodologies and systems (such as capitation, prospective payment systems).
- Identify the requirements and elements of the Medicare and Medicaid programs.
- Describe the billing processes and procedures (such as claims, EOB, ABNS, and electronic data interchange).
- Explain chargemaster maintenance.
- Describe regulatory guidelines.
- Discuss reimbursement monitoring and reporting.

LEGAL AND COMPLIANCE (25 hours)

- Explain the legislative and regulatory processes in the United States.
- Describe the laws and regulations pertaining to health information, medical coding, billing and reimbursement.
- Define Health Insurance Portability and Accountability Act (HIPAA).
- Adhere to privacy and security policies.
- Identify the components of the Code of Ethics and Standards of Ethical Coding.

ABSTRACTING CLINICAL DOCUMENTATION (25 hours)

- Explain the legislative and regulatory processes in the United States.
- Describe the laws and regulations pertaining to health information, medical coding, billing and reimbursement.
- Define Health Insurance Portability and Accountability Act (HIPAA).
- Adhere to privacy and security policies.
- Identify the components of the Code of Ethics and Standards of Ethical Coding.

(Total Part I = 186 hours)

