**Distance Learning Course:** BUS 115.71 Business Law I  
**Course format:** Internet  
**Textbook:** Business Law with UCC Applications  
**Course Prerequisites/ Corequisites:** None

<table>
<thead>
<tr>
<th>Instructor Information</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>William Hatchett</td>
</tr>
<tr>
<td>Office phone number</td>
<td>336-599-1181, ext. 2225</td>
</tr>
<tr>
<td>E-mail address</td>
<td><a href="mailto:William.hatchett@piedmontcc.edu">William.hatchett@piedmontcc.edu</a></td>
</tr>
<tr>
<td>Office location</td>
<td>C107</td>
</tr>
<tr>
<td>Office hours</td>
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<table>
<thead>
<tr>
<th>Types of Required Assignments</th>
<th>Frequency of Assignment</th>
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<tbody>
<tr>
<td>Class Labs</td>
<td>0</td>
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<tr>
<td>Discussion Forums</td>
<td>6</td>
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<tr>
<td>Projects</td>
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<tr>
<td>Tests/Exams</td>
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<tr>
<td>Quizzes</td>
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<td>Journal Entries</td>
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<td>Writing Assignments</td>
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<tr>
<td>Other</td>
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<table>
<thead>
<tr>
<th>Course Policies and Requirements</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Average number of hours per week to be successful in a 12 to 16 week course</td>
<td>8</td>
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<tr>
<td>Average number of hours per week to be successful in a 8 week course</td>
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<tr>
<td>Number of proctored exams required in this course</td>
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<tr>
<td>Number of times a student will need to travel to campus</td>
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</table>

**Additional attendance requirements:**

**Policy on make-up exams and/or late assignments for this course:** Students may be granted make up exams or assignments if there are legitimate extenuating circumstances.

<table>
<thead>
<tr>
<th>Software/Technical Requirements</th>
<th></th>
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<tbody>
<tr>
<td>Do assignments require the use of supplements bundled with the textbook?</td>
<td>No</td>
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<tr>
<td>Is additional software required?</td>
<td>No</td>
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**Additional comments:**