

Course Information

Distance Learning Course: HSE 110.71 HSE Introduction to Human Services

Course format: Internet

Textbook: ISBN-10:1-285-74992-6

Course Prerequisites/ Corequisites: None

Instructor Information	
Name	M. Harvey
Office phone number	336-322-2137
E-mail address	Madelyn.harvey@piedmontcc.edu
Office location	L116
Office hours	

Types of Required Assignments	Frequency of Assignment
Class Labs	0
Discussion Forums	14
Projects	14
Tests/Exams	14
Quizzes	
Journal Entries	None
Writing Assignments	7
Other	Assignments and exams can vary as additional information is added.

Course Policies and Requirements	Hours
Average number of hours per week to be successful in a 12 to 16 week course	5 hours a week
Average number of hours per week to be successful in a 8 week course	
Number of proctored exams required in this course	0
Number of times a student will need to travel to campus	0

Additional attendance requirements: Students should indicate their attendance by actively participating in Discussion Board Responses and completing all other assignments weekly.

Policy on make-up exams and/or late assignments for this course: Make-up exams and/or late assignments can be made up if there are extenuating circumstances the instructor has been informed about.

Software/Technical Requirements	
Do assignments require the use of supplements bundled with the text book?	No
Is additional software required?	Yes, Microsoft Word/Office

Additional comments: This is a course that is specific to the Human Services program. Please do not sign up for this class unless you have permission from the program coordinator, Sheri Narin.