

Course Information

Distance Learning Course: EDU 261.71 Early Childhood Admin I

Course format: Internet

Textbook:

Course Prerequisites/ Corequisites: None

Instructor Information	
Name	Antoinette D. Villines-Torain
Office phone number	336-599-1181, ext. 2168
E-mail address	ADVillines-Torain46@piedmontcc.edu
Office location	E229
Office hours	Mondays, Tuesdays, & Thursdays 9:30AM-12:30PM

Types of Required Assignments	Frequency of Assignment
Class Labs	
Discussion Forums	
Projects	
Tests/Exams	
Quizzes	
Journal Entries	
Writing Assignments	
Other	

Course Policies and Requirements	Hours
Average number of hours per week to be successful in a 12 to 16 week course	
Average number of hours per week to be successful in a 8 week course	
Number of proctored exams required in this course	
Number of times a student will need to travel to campus	

Additional attendance requirements:

Policy on make-up exams and/or late assignments for this course:

Software/Technical Requirements	
Do assignments require the use of supplements bundled with the text book?	
Is additional software required?	Yes, Microsoft Word/Office and Publisher

Additional comments: Students must be able to send assignments as an e-mail attachment.