

# Course Information

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**Distance Learning Course:** CTS 120.61P Hardware/Software Support

**Course format:** Hybrid

**Textbook:** Contact instructor

**Course Prerequisites/ Corequisites:** CIS 110 or CIS 111

Instructor Information	
Name	Donna Smith
Office phone number	336-599-1181, ext. 2196
E-mail address	<a href="mailto:Donna.smith@piedmontcc.edu">Donna.smith@piedmontcc.edu</a>
Office location	L128
Office hours	

Types of Required Assignments	Frequency of Assignment
Class Labs	
Discussion Forums	
Projects	
Tests/Exams	
Quizzes	
Journal Entries	
Writing Assignments	
Other	

Course Policies and Requirements	Hours
Average number of hours per week to be successful in a 12 to 16 week course	
Average number of hours per week to be successful in a 8 week course	
Number of proctored exams required in this course	
Number of times a student will need to travel to campus	weekly

**Additional attendance requirements:** Each student will be required to complete a variety of weekly assignments. Online access will be required for this course.

**Policy on make-up exams and/or late assignments for this course:** Make-up exams and/or late assignments are only possible as defined in the PCC Policy.

Software/Technical Requirements	
Do assignments require the use of supplements bundled with the text book?	
Is additional software required?	

**Additional comments:**