

## INFORMATION & REFERENCE SHEET

### Piedmont Community College President Candidate

**Name:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
*Last* *First* *Middle*

Please list all other names by which you are known on any educational, business, or legal records:

\_\_\_\_\_ / \_\_\_\_\_

Current Position: \_\_\_\_\_ Number of Years \_\_\_\_\_

College or Organization: \_\_\_\_\_ Number of Years \_\_\_\_\_

Other Most Recent Senior Level Administration Position & Organization:

\_\_\_\_\_ / \_\_\_\_\_ Number of Years \_\_\_\_\_

Doctorate Held? Yes \_\_\_\_\_ No \_\_\_\_\_ Dismissed from a job in the last 15 years? Yes \_\_\_\_\_ No \_\_\_\_\_

**Business Contact Information:**

**Home Contact Information:**

\_\_\_\_\_ Street

\_\_\_\_\_ Street

\_\_\_\_\_ City, State, Zip

\_\_\_\_\_ City, State, Zip

\_\_\_\_\_ / \_\_\_\_\_ Business Phone Business Email

\_\_\_\_\_ / \_\_\_\_\_ Home Phone Home Email

**You may contact me at work**

YES \_\_\_\_\_ NO \_\_\_\_\_

\_\_\_\_\_ / \_\_\_\_\_ Work Cell Phone Personal Cell Phone

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 Drivers License Number \_\_\_\_\_ State \_\_\_\_\_ Have you ever had your drivers license suspended? Yes \_\_\_\_\_ No \_\_\_\_\_

Social Security Number \_\_\_\_\_ Have you ever been convicted of a crime other than a traffic violation not involving a DWI? Yes \_\_\_\_\_ No \_\_\_\_\_  
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### References

List a minimum of 4 references beginning with your current immediate supervisor or if you report directly to a Board, to the Board Chair. Additional references may be attached. To help maintain your confidentiality, **please DO NOT include references in your letter of interest or resume.**

Name and Position	Business Phone	Home Phone	Email

I give permission for the consultants working with the Board of Trustees of PCC in its President Search to contact anyone listed on this data sheet or any other individuals who are likely to have information that would help in ascertaining my potential of success as the President of PCC. I understand I need not be notified nor given any further permission for the reference checks to be conducted. I understand I will not be given the names of the references checked during this search nor do I have any rights to the results of those checks and reports given to the Board or any entity of the Board either verbally or in writing or any notes or records kept during the reference check process. I further understand that any application materials submitted to the Board of Trustees will not be returned to me. I also give my permission for the consultants or their agents to conduct a criminal background check and/or a credit check on me. I understand that my name will be made public should I become a finalist for the position including to the press. If I had questions or concerns regarding this information and the permission I am granting, I contacted Dr. Donny Hunter and those questions and concerns were either resolved or they are noted on the reverse side of this document. My signature below verifies that all information on this sheet, in the résumé I submit, in my signed letter of interest, and in any additional information I might be asked to submit is true, accurate, and complete. I understand that the submittal of untrue, inaccurate, or incomplete information will eliminate me from consideration as an applicant and, if discovered after the fact, would be grounds for dismissal should I be employed as President of Piedmont Community College.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_